

Tyre safety is a subject we take very serious and therefore the tyre policy must be followed. We want all employees to be safe on the road in all weathers and it is part of the policy that all drivers must do a full defect check of any vehicle they drive, this includes the tyres. Depending on the vehicle, will depend on where and when the tyres will be changed.

Mr Chapman will be doing our own weekly inspections of the vehicles over the weekend, if unreported tyre damage is found, it will lead to a disciplinary action. Start with visual checks, looking for tread depth, checking the side wall of the tyre for wear from rubbing on curbs, for bulges, cuts, tears, checking for nails, screws and stones, with the lorries you must also check that there are no stones between the rear double wheels.

### VANS

The vans are supplied by Northgate, a national company and are able to look at the tyres at any of their depots, if out of hours there is also a 24hr call out number, **0800 716 418**. The tyres on the vans will be changed once the tread depth reaches 3mm and must be monitored regularly. The tyres must also be changed if they are damaged, torn or cut, if you notice this, contact the office immediately and arrangements will be made before you travel any further. Any driver knowingly driving with defective tyres will face immediate and harsh disciplinary action. Northgate will dispose of tyres through OSS Group Ltd, Slicker recycling, if they are changed because of damage, Northgate will make the tyres available for **CP Transport Solutions LTD** to inspect for 1 week, the driver is also to take photos showing the damage – reason for change, as this is chargeable to CP Transport Solutions LTD.

### LGV VEHICLES

The lorries are supplied by Ryder Hire Ltd, a national company and are able to look at tyres at any of their depots, if out of hours you are required to contact **Kingsway Tyres (0330 123 0003)** for assistance. The tyres on the lorries are changed once the depth reaches 2mm and must be monitored regularly. The tyres must also be changed if they are damaged, torn or cut, if you notice this, contact the office immediately and arrangements will be made before you travel any further.

Any driver knowingly driving with defective tyres will face immediate and harsh disciplinary action. Kingsway will send any tyres to a casing bank to be environmentally disposed of after 14 days, once Ryder have inspected the tyre if needed. As with Northgate, if the tyres are replaced due to damage Kingways will make the tyres available for **CP Transport Solutions LTD** to inspect for 1 week, the driver is also to take photos of the damage, showing the damage – reason for change, as this is chargeable to **CP Transport Solutions LTD**.

Failing to adhere to these rules will lead to disciplinary action or termination of contract.

This policy will be kept under review to ensure that it continues to meet its aims.

**This policy applies to all employees of CP Transport Solutions LTD.**

Signed

**Daniel Peach – Company Director**

Date: 06.09.17